

Information About the Grant Programs

The state has provided funding for the following two programs:

The Teacher COVID-19 Grant program was created by Public Act 166 of 2020 to recognize the additional time classroom teachers in a district or nonprofit nonpublic school spent outside of normal working hours and additional costs classroom teachers have incurred or experienced to provide a continuity of learning during the period of school closure in 2019-2020 as a result of the COVID-19 pandemic. The program was funded under Article 5, Section 949p for grants to eligible K-12 classroom teachers.

The School Support COVID-19 Grant program was created by Public Act 166 of 2020 for grants to eligible K-12 school support staff to recognize the additional time spent outside of normal working hours, hazardous conditions, and additional costs school support staff have incurred or experienced to provide services to students during the period of school closure in 2019-2020 as a result of the COVID-19 pandemic. The program was funded under Article 5, Section 949q for grants to eligible K-12 school support staff.

In order for you to receive payment thru these programs, please fill out the form 5734, the Teacher and Support Staff COVID-19 Grants Certification (HR will fill in the Personal Identification Number for the employee) and submit [via email to y'londa.kellum@pontiacschools.org](mailto:y'londa.kellum@pontiacschools.org) by December 4, 2020 at 11:59pm

Below is the timeline for these programs:

- **by November 9, 2020:** Human Resources will verify who is eligible on the REP EOY report based on the criteria the state has provided. Distribute (via e-mail) Form 5734, the Teacher and Support Staff COVID-19 Grants Certification, to identify eligible Classroom Teachers and School Support Staff for execution. A notice on our website and at least 1 other means of widely used communication that eligible grant recipients have been identified and to provide an opportunity for written appeal of eligibility status to the district.
- **by December 4, 2020 at 11:59pm:** Eligible Grant recipients must return Form 5734, the Teacher and Support Staff COVID-19 Grants Certification to PSD via e-mail. This is also the deadline to file an appeal to PSD. Do not send your form to the Michigan Department of Treasury.
- **by December 16, 2020:** PSD will review Form 5734, the Teacher and Support Staff COVID-19 Grants Certification, and compile finalized eligibility lists for both grant programs retaining a copy of Form 5734 fully executed for each eligible recipient. PSD will also upload and electronically submit the eligibility lists to the Department of Treasury.
- **on February 25, 2021:** Checks are estimated to be mailed (by the state) on or about February 25, 2021 to the address of residency provided on the eligibility lists by PSD.