



**School District of the City of Pontiac**

**FIRE AND TORNADO DRILLS AS REQUIRED IN  
THE FIRE PREVENTION ACT, ACT 207, P.A. 1941, AS AMENDED**

Sec. 19. The chief administrative officer and the teachers of all schools, including state supported schools, colleges, and universities and the owner or owner's representative, of all school dormitories shall have a fire drill each month and keep all doors and exits unlocked during school hours, and when the school is open to the public. Each teacher in a school, including a state supported school, college, or university and the owner or owner's representative of a dormitory shall comply with these requirements and keep a record of the drills. A minimum of eight drills is required each school year. If weather conditions will not permit fire drills to be held at least once a month, then at least five fire drills shall be held in the fall of each year and three fire drills shall be held during the remaining part of the school year. A minimum of two tornado safety drills is required for each school year at schools and facilities described above. These drills shall be conducted for the purpose of preventing fire and related hazards and injuries caused by severe weather. The Director of OFS or the chief of the fire department or a fire fighter in uniform acting under orders and directions of the fire chief, may cause fire drills to be held in school houses, school dormitories, and other public buildings as the OFS considers advisable. The BFS may order the installation of other protective apparatus or equipment as shall conform to recognized and approved modern practices.

Violation of this law is a misdemeanor, punishable by up to 90 days in jail and/or maximum of \$100.00 fine.

**PONTIAC MIDDLE SCHOOL 2019-2020**  
**SCHOOL NAME**

| <b>FIRE DRILLS</b>     |            |         |           |                 |              |                                 |
|------------------------|------------|---------|-----------|-----------------|--------------|---------------------------------|
|                        | Date       | Time    | Station # | Evacuation Time | Conducted By | Principal or Designee Signature |
| 1                      | 09-19-2019 | 1:45 PM |           |                 |              |                                 |
| 2                      | 10-23-2019 | 8:45 AM |           |                 |              |                                 |
| 3                      | 11-8-2019  | 2:45 PM |           |                 |              |                                 |
| 4                      | 1-15-2020  | 2:45 PM |           |                 |              |                                 |
| 5                      | 4-8-2020   | 2:25 PM |           |                 |              |                                 |
| 6                      | 4-17-2020  | 9:35 AM |           |                 |              |                                 |
| 7                      | 5-14-2020  | 8:45 AM |           |                 |              |                                 |
| 8                      | 6-4-2020   | 2:55 PM |           |                 |              |                                 |
| <b>TORNADO DRILLS</b>  |            |         |           |                 |              |                                 |
|                        | Date       | Time    | Station # | Evacuation Time | Conducted By | Principal or Designee Signature |
| 1                      | 12-12-2019 | 9:30 AM |           |                 |              |                                 |
| 2                      | 3-27-2020  | 1:00 PM |           |                 |              |                                 |
| 3                      | 5-21-2020  | 2:55 PM |           |                 |              |                                 |
| <b>LOCKDOWN DRILLS</b> |            |         |           |                 |              |                                 |
|                        | Date       | Time    | Station # | Evacuation Time | Conducted By | Principal or Designee Signature |
| 1                      | 11-12-2019 | 9:30 AM |           |                 |              |                                 |
| 2                      | 2-20-2020  | 2:55 PM |           |                 |              |                                 |
| 3                      | 6-2-2020   | 8:30 PM |           |                 |              |                                 |