



School District of the City of Pontiac

HUMAN RESOURCES VACANCY ANNOUNCEMENT

POSITION:	Head Girls Basketball Coach-Varsity
POSITION REPORTS TO:	Athletic Director
LOCATION:	Pontiac High School
COMPENSATION:	Based on budget
LENGTH OF CONTRACT:	To be determined
DATE OF POSTING:	July 13, 2021 until filled

POSITION DESCRIPTION:

The Head Girls Basketball Coach will be expected to extend himself/herself beyond basketball and be a mentor and a role model in addition to an outstanding tactician on the basketball court. In short, the coach must be an official representative of the school for interscholastic athletic activities

QUALIFICATIONS:

- High school graduate or equivalent
- Minimum of three seasons high school basketball coaching experience, preferred
- Served as a member of a basketball team on the high school level, college level is preferred
- Demonstrated organizational, leadership, and analytical skills.
- Open to new coaching techniques and feedback on progress
- Available for basketball conditioning during the summer if deemed necessary
- Demonstrated evidence of continuing growth and development in coaching

JOB DUTIES AND RESPONSIBILITIES:

- Assist in the development and implementation of the basketball program, duties to include leadership and personal involvement in daily coaching activities and long-term planning
- Keep abreast of the rules, strategies, safety precautions and skills of basketball and communicate them to payers, parents and public
- Assist in communicating model policies for athletes' conduct and language in the locker room, at practice, during competition, and at other appropriate times
- Develop fair, unprejudiced relationship with all team members
- Provide the highest degree of attention to athletes' physical well being
- Teach players strict adherence to game rules and contest regulations
- Attend required meetings, keep abreast of MHSAA policies regarding basketball, and be familiar with MHASS eligibility and contest regulations
- Present a clean and professional image in terms of personal appearance and provide a positive role model in terms of personal habits, language and conduct. Use of tobacco within sight of players and spectators and use of alcohol any time before and after a contest on the day of the contest is not acceptable
- Assist in the inventory of equipment or supplies used by the basketball team
- Ensure careful use of equipment by team members including safe storage, repair if necessary, laundry, and adequate supervision of team members while using these supplies and equipment
- Assist in conducting an inventory of equipment and materials that will be required for next season
- Assist in maintaining an accurate record of the eligibility of each player on the team



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- Serve as a leader in the support of a strong tutorial program
- Represent the district in a positive and professional manner

KNOWLEDGE, SKILLS, AND ABILITIES:

- Speaking — Talking to others to convey information effectively.
- Active Listening — Giving full attention to what other individuals are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Monitoring — Monitoring/Assessing your performance, other individuals, or organizations to make improvements or take corrective action.
- Social Perceptiveness — Being aware of others' reactions and understanding why they react as they do
- Service Orientation — Actively looking for ways to help people.
- Critical Thinking — Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- Judgment and Decision Making — Considering the relative costs and benefits of potential actions to choose the most appropriate one.

PHYSICAL ACTIVITIES/REQUIREMENTS:

While performing the duties of this job, the employee is regularly required to sit and talk or hear. The employee is frequently required to use hands to finger, handle, or feel. The employee is occasionally required to stand, walk, reach with hands and arms and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 10 pounds. Specific vision ability required by this job includes close vision, distance vision, peripheral vision and ability to adjust focus.

INTERESTED CANDIDATES SHOULD APPLY:

https://ats4.searchsoft.net/ats/job_board_form?op=view&JOB_ID=4600230535&REPRESENTATIVE_COMPANY_ID=JA000576&COMPANY_ID=JA000529

Equal Opportunity Employment:

The City of Pontiac School District is an Equal Opportunity Employer. Position is subject to City of Pontiac School District policy, rules, and regulations An Equal Opportunity/Affirmative Action Employer It is the policy of the School District of the City of Pontiac that no person shall on the basis of race, religion, color, national origin, sex, age or disability be excluded from participation and be denied the benefits, or be subjected to discrimination under program or activity and in employment, further the School District of the City of Pontiac Board of Education strictly adheres to the provision of Title VI of the Civil Rights Acts of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973 and all Michigan Department of Education policies and regulations prohibiting discrimination.

Fair Labor Standards Act: Non-Exempt

Approved By: Y'londa Kellum, Assistant Superintendent of Human Resources

Approved Date: 07/13/2021